



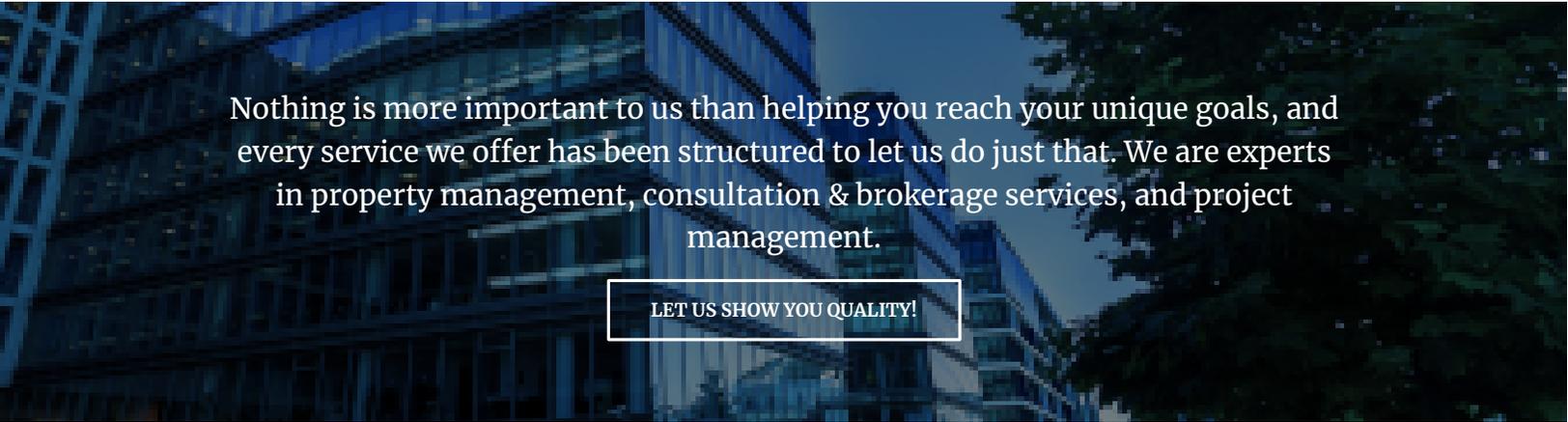
IN PARTNERTSHIP WITH



# Property Management You Can Trust

Houston's leading Commercial Real Estate Services, Texas C.R.E.S., now is partnering with PMI of The Woodlands to bring you a better, more accessible, and more profitable property management experience.

Our mission is to create an exceptionally valuable service, and to always do so with the highest levels of professionalism, intelligence, and integrity. And we have not succeeded until we elevate your expectations of what property management should be.



Nothing is more important to us than helping you reach your unique goals, and every service we offer has been structured to let us do just that. We are experts in property management, consultation & brokerage services, and project management.

LET US SHOW YOU QUALITY!

## Property Management is the Cornerstone of Our Business

We pride ourselves on doing it better than anyone else. That's why we approach every property we manage with the same level of care and attention that we would if the property were our own. Our property management services include:

- ✓ Operations & Maintenance
- ✓ Property Assessment
- ✓ Tenant Relations
- ✓ Lease Administration
- ✓ Financial Record Keeping
- ✓ Analysis & Reporting
- ✓ Budgeting
- ✓ Capital Planning
- ✓ Tenant Improvement Oversight
- ✓ Leasing
- ✓ Code Compliance



Taking advantage of our property management expertise can help you maximize the value of your real estate investments and safeguard your assets.

## We Ensure Work Performed on your Property Meets Your Goals, Budget, Schedule and Standards

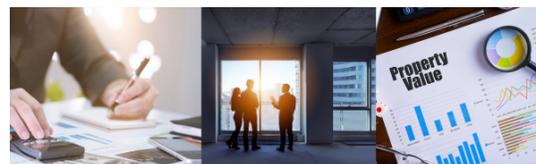
Skillfully managing projects, construction, and maintenance is essential to getting the most value out of commercial property investments. Our team includes seasoned managers who have spent years building relationships with top-tier vendors who understand and share our high standards. We guarantee that any work performed on your property will meet your goals, budgets, schedules, and exact specifications.



## Consultation Services

In addition to our unparalleled property management services, we can enhance and improve your real estate investment portfolios. We offer these expert services:

- ✓ Property Tax Appeals
- ✓ Lease Administration
- ✓ CAM Reconciliation
- ✓ Capital Planning
- ✓ Property Assessment
- ✓ Condition Reporting
- ✓ Leasing & Tenant Representation



## Property Management Software



Property Management Inc. uses cutting-edge software to give you total visibility and complete control. With tools to manage anything from a single residential unit, to a sophisticated, high-end commercial property, we provide you with superior account management and financial reporting. Our software provides many benefits to enhance your property management experience, including:

- ✓ Real-time reporting through the instant access owner's portal
- ✓ Accurate, on-demand information whenever you want it
- ✓ Advanced marketing capabilities for fewer days on the market

## Financial Management Reporting

Details can be the difference between profit and loss, which is why we spare no effort in ensuring the accuracy and security of the financial records of your property. Combining our expert team with state-of-the-art software and a proven process, we are able to give you real-time access to your property's financial status, down to the last penny. Each month, you will receive a comprehensive financial report that includes the following information:

- ✓ Executive summary of monthly operations and finances
- ✓ Balance Sheet
- ✓ Supporting documentation for all balance sheet items
- ✓ Monthly income statement (profit & loss)
- ✓ Year-to-date income statement
- ✓ Detail of rents/funds received
- ✓ 1099 tax filings
- ✓ General ledger detail report
- ✓ Accounts receivable aging
- ✓ Accounts payable aging
- ✓ Rent roll
- ✓ Delinquency report
- ✓ Security deposits detail report



## Making Property Manageable

Along with the standard reports, we can include any additional financial management and operational reports you might need. We also have the necessary expertise and tools to:

- ✓ Conduct detailed property inspections
- ✓ Make recommendations regarding capital improvements
- ✓ Provide assessments of property conditions

Let Us Show You Property Management

Call: (713) 473-7200

[info@pmiofthewoodlands.com](mailto:info@pmiofthewoodlands.com)